

HOW MCCTE NAVIGATOR WORKS

<http://ctenavigator.org/>

Welcome to the electronic curriculum system for Michigan's Career and Technical Education community (State/Regional/Local Administrators, and Instructors). The system is called MCCTE Navigator and provides real-time access to Michigan's state approved CTE program curriculum, which is necessary for educational decision-making, management, and ultimately, student achievement. The web-based, online system is comprehensive, statewide, user-friendly, and instructor-driven and can be used for managing the technical standards, career cluster content, segments, resource content, and academic alignment results for all of Michigan's CTE program areas. We have recently added electronic capacity for CTE programs files through the CIP Self-Review process and the ability to link academics for each CTE program at the program or academic standard level.

What is in MCCTE Navigator?

- **Programs** – Provides CTE programs for the state of Michigan with the capability of listing the programs by **Cluster** and **CIP**. Available for each CIP is a consolidated list of the minimum CTE program standards. In this section the teacher has the capability of adding resources that they would use to deliver the standards (images, documents, presentations and lesson plans). Gap analysis documents for state-approved CTE programs are available in Excel and on line.
- **Reports** – There are three sets of reports available to be printed or exported into Excel. The reports are by **Curriculum, Segment** and **Academic Alignment**. Each report can be done by state, PSN or program.
- **Schools** – List of schools with addresses and phone numbers that deliver state-approved CTE programs in Michigan.
- **MI Merit and Common Core** – Content expectations for Mathematics (Math 7, Math 8, Algebra 1, Algebra 2, Geometry, Statistics and Probability and Pre-calculus), Science (Earth Science, Biology, Chemistry & Physics), and Language Arts as identified by the Michigan Department of Education. We have aligned CTE programs that went through the review/revision process during the 2011-12 year to the new Common Core standards and these alignments will be available on MCCTE Navigator in the near future.

Levels of users: In MCCTE Navigator there are several levels of users at the local level. They are: CEPD Administrator, Operating Building Administrator, CTE District Consultants/CTE Directors/ Supervisors, and CTE Teachers. Each level has different user capability. Refer to the User Roles & Responsibilities document on the website.

Activation process: This process begins with the CEPD Administrators in September of each year and automatically cascades to the Operating Building Administrators and then to CTE Teachers and other end users of MCCTE Navigator. Teachers may experience a few days of inactive status while their CEPD Administrator works with their Operating Building Administrator to update the data for this year.

February, 2013